BEST WESTERN PLUS
InnTowner and The Highland Club
2424 University Avenue
Madison, WI 53726
Telephone: (608)233-8778
Fax: (608)233-1325
www.inntowner.com

June 5, 2015

Dear Ms. Rita Hannah:

Thank you for choosing the BEST WESTERN PLUS InnTowner and The Highland Club for the August NMFAM Group as we are pleased to confirm the following arrangements.

Enclosed are the original proposal and a copy stating the terms agreed upon. After reviewing the proposal and the Policies and Conditions, please sign both copies and return them before 6/20/2015. Your signature is required on both the agreement and the Policies and Conditions. This proposal is not considered a binding agreement until both sides have signed, accepting all terms and conditions.

Thank you again for selecting the BEST WESTERN PLUS InnTowner and The Highland Club. If you have any questions or concerns about this agreement, please feel free to contact me 608-233-1651.

Sincerely,

Steve Morgan
BEST WESTERN PLUS InnTowner and The Highland Club

Enclosures
BEST WESTERN PLUS InnTowner and The Highland Club

DATE       June 5, 2015
ORGANIZATION UW Biochemistry - NMR FAM Workshop
POST AS    UW Biochemistry - NMR FAM Workshop
GROUP CODE UWNMR
CONTACT    Rita Hannah
ADDRESS    433 Babcock
           Madison, WI 53706-1544
PHONE NUMBER (608) 262-3899
FAX NUMBER  (608) 262-3759
EMAIL      rhanna@wisc.edu
SALES REP  Steve Morgan

We are pleased to confirm your arrangements for your stay with us. The following outlines your requirements.

Check-in Time: 3:00pm  Check Out Time: 12:N

<table>
<thead>
<tr>
<th>Event Dates</th>
<th>Traditional Guest Rooms @ State Rate</th>
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<tbody>
<tr>
<td>Day</td>
<td>Date</td>
</tr>
<tr>
<td>Sunday</td>
<td>8/23/2015</td>
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<tr>
<td>Monday</td>
<td>8/24/2015</td>
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<tr>
<td>Tuesday</td>
<td>8/25/2015</td>
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<tr>
<td>Wednesday</td>
<td>8/26/2015</td>
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<tr>
<td>Thursday</td>
<td>8/27/2015</td>
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RESERVATION TYPE: INDIVIDUALS WILL BE MAKING THEIR OWN RESERVATIONS.
* Individuals should be sure to ask for rooms under your group code, UWNMR, in order to receive the group rate as shown above. This rate is cannot be guaranteed after the release date.

ROOM BLOCK RELEASE DATE: 7/23/2015
*Any unused rooms in your block will be released on the above date. Rooms may still be reserved after this date, based on availability, at prevailing room rates.

PAYMENT TYPE: INDIVIDUALS ARE RESPONSIBLE FOR ALL CHARGES INCURRED.
* Individuals will be asked to guarantee their reservations for their date of arrival. Guarantees are established by either an advance cash deposit or by a credit card hold. Guaranteed reservations mean that room charges will be incurred for any guests not checking in on their specified arrival date.

SIGN AND RETURN TO HOTEL BY: 6/20/2015
* This proposal is not considered a binding agreement until both parties have signed, accepting all terms and conditions.
I have reviewed this agreement and the Policies and Conditions and accept all general terms and conditions.

Accepted By: [Signature]
Client Signature

Date Signed: June 5, 2015

InnTowner Representative

6/5/2015
Date Signed
BEST WESTERN PLUS InnTowner AND THE HIGHLAND CLUB
POLICIES AND CONDITIONS

The BEST WESTERN PLUS InnTowner (the hotel) agrees to reserve the space necessary to accommodate the requirements listed. The rates and terms in this agreement are based on your original guest room commitment. The Hotel reserves the right to modify rates and charges based on group’s actual pickup. The hotel reserves the right to reassign the space to accommodate both the Client and all other groups or parties who are using the hotel’s facilities during the Client’s official meeting dates. And in consideration thereof, the Client agrees to use said space under terms and conditions listed below.

1. Performance of this agreement is contingent upon the ability of the Hotel to complete the same, and is subject to labor troubles, disputes or strikes, accidents, government (federal, state or municipal) requisitions, restrictions upon travel, transportation, food, beverages or supplies; and other causes whether enumerated herein or not, beyond control of the Hotel preventing or interfering with performance. In no event shall the hotel be liable for the loss of profit or for other similar or dissimilar collateral or con-sequential damages whether based on breach of contract, warranty or otherwise.

2. All federal, state and municipal taxes which may be imposed or be applicable to this agreement and to the services rendered by the Hotel are in addition to the prices herein agreed upon, and the client agrees to pay them. Please add 18% service charge and applicable 5.5% sales tax to all menu quotations. Prior quotations are valid for a period of ninety days. After that time, adjustments may be made to cover changes in food, beverage and labor costs. The Hotel will notify the client of any price changes prior to the scheduled use of Hotel facilities and services.

3. Groups requesting tax exemptions must submit a copy of their Tax Exemption Certificate at least seventy-two hours prior to your function.

4. The Hotel accepts cash, credit cards, cashier check or money orders as valid forms of payment. Some clients may be eligible to establish credit, providing the proper paperwork is completed and approved by the InnTowner Accounting Department at least three weeks prior to the event.

5. During the contract period, the client is responsible for any and all damage to the furnishing, equipment and property of the Hotel caused by the Client, or the client’s guests, employees or agents (ordinary wear and tear expected) and Client shall pay the Hotel all reasonable costs incurred for cleaning, repairing or replacing such property or equipment. The Hotel does not permit the affixing of anything to the walls, floors or ceilings of room with nails, staples, tape or any other substance by the Client, unless written approval has been received from the Hotel prior to the function. No glitter or confetti may be placed on the tables.

6. You must notify the Hotel of any materials that will be delivered prior to an event. The Hotel will not accept any C.O.D. deliveries. The Hotel will not be responsible for any damage or loss of any equipment, merchandise or any articles left in the Hotel prior to, during or following any function, including articles that are left at risk to clients. A storage charge may be assessed.

7. Guests will be admitted to and expected to depart the facility in accordance with the times specified on the contract, unless other arrangements have been approved by the InnTowner. If a meeting extends past time allotted, an additional room charge will be added on the bill.

8. The name and/or logo of the BEST WESTERN PLUS InnTowner and The Highland Club can only be used for advertising purposes with permission from the Hotel.

9. No signs can be placed outside or within the BEST WESTERN PLUS InnTowner and The Highland Club, unless prior arrangements are made with the Hotel.

I HAVE READ AND AGREE TO THE ABOVE TERMS AND CONDITIONS.

[Signature]

[Date]

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